

St Andrew's School Association (SASA)

Committee meeting

Monday 9<sup>th</sup> November 2020, 8pm

By Zoom

MINUTES OF MEETING

PRESENT:

Jill Horner (Chair) Liz Hurran (Vice-Chair), Helen Reid (Vice-Chair), Vikki Simpson (Communications), Anna Chamberlain (Secretary), Jason Clarke, Nichola Heer, Richard Cohen, Sophie Eichwald-Ladha, Eleanor Cameron, Vanessa Clipstone, Roger Lai, Mazz Image, Emily Johnstone, Ian Johnstone, Katie Small, Robin Danely, Anita Matadeen, Katharine Barber, Kristin Van Zwieten, Dorota Luksza, Philippa Young, Paul Tucker.

1) Welcome & apologies

No apologies received.

Jill welcomed everyone to the meeting with particular thanks to new parents for attending.

2) Minutes from last meeting (AGM)

Approved. All minutes of previous meetings are accessible on SASA pages of school website and sent out via Parentmail.

3) Treasurer report

Jane Burd in the office is treasurer. Books recently audited by Pete Davenport.

Closing balance: a healthy £3768 after giving £4K towards KS1 outdoor development.

Outgoings:

Lottery licence for raffle

£200 to Home School Link Work Suzanne Walker for family outreach

Small expenses for raffle

Income:

Bags2School: £117. Slightly lower than previous years, which is usually £140 – 200, but good to do.

Second hand sales – uniform, instruments, bike etc: £55

Waitrose donation from charity community fund: £333 (+ large box of crackers for raffle)

4) Support Update

JC – **Space around canteen:** Space to the side of canteen has been cleared and a skip filled. Another skip to be ordered for Christmas hols using legacy funding to clear behind canteen to enable efficient use of space. Getting quote to level both areas and lay some sort of flooring.

**KS1 outdoor area:**

Governors have set up sub-committee to discuss plans and funding, with meeting to be held next week. Deciding between funding 100% this year, or financing half now, half later, as well as whether to use 1 contractor for whole job or several.

Quotes requested, so depends on outcome before decision is made whether to do all upfront and what funding is needed.

Plans will be shared by Mrs Bennett & Mr Clarke once known, likely by next SASA meeting.

In the short term, the existing wendy house is to be removed soon and replaced - £500-£600, financed by grant received.

**Hardship Fund:** Communications have been sent out in Jude's updates, making people aware of its existence, during Covid.

**Staying connected:** Discussion between Liz and Kristin (Rainbow parent) & others about it being difficult for Year 1 & Rainbow parents (particularly if they have no older children) with no access to St Andrews or Quarry, who have never seen inside school. A video tour or photos of classrooms would be reassuring.

Jill drew our attention to a virtual video tour on the St A website:

<https://www.st-andrews-pri.oxon.sch.uk/virtual-school-tour-1/>

**Jill to ask Mrs Holmes** if she can send link of the virtual tour from our website to share with parents via Class Dojo, and to follow up with Jude Bennett and Annie Arnold.

## 5) Initiatives update:

**Recipe Book** – Nichola reported a great contribution from the school community. We received 71 recipes from 30 nationalities. Trying to get some sponsorship for the book. Might get some recipe contributions from local restaurants. The plan is to sell the books next year.

**Young Photographer competition calendar** – Emily and Mazz are working together on this with Mazz designing the calendar.

155 stunning images have been submitted by 78 children. A nice mix of in and around Headington this Autumn but also throughout the year. £260 raised already, £150 donations, £105 sponsorship. Already covered the cost of the calendars and more.

Winners and runners up will be chosen soon, with calendar proofs ready early Dec.

Plan is to sell in December so people can buy for Christmas presents. £2.50/£3 profit per calendar for school fundraising.

**Curry & Quiz** – Vanessa: 20 Nov had been earmarked for the quiz. Liz had negotiated a great deal with Bhoomi Kitchen for cost-price curries. Restaurant has now closed for lockdown (only,

hopefully), so coordinating a new date in the new year so we can support a local business. Something to look forward to post-Christmas in cold winter months.

Mazz – drew attention to Oxford Light Festival initiative – 20/21/22 Nov. Encouraging people to sign up to light trail, put Christmas lights up early, stand on doorsteps with lantern. Bringing communities together. Mazz to look into promoting across school.

<https://www.oxlightfest.com/sign-me-up-light-trail>

<https://www.oxlightfest.com/sign-me-up-doorstep>

**Raffle: Fri 4<sup>th</sup> December – after school, exact time TBC.** Father Christmas-Clarke and his (school teacher) elves will draw the tickets.

Dorota – challenging to get prize donations from big businesses this year. We now have 30 though, including an Amazon Kindle Fire.

Jason to ask Jude this week if we can sell raffle tickets at drop-offs and pick-ups to boost numbers. Need to consider what's possible and safe – social distancing, masks, hand sanitiser. Maybe money in sealed envelopes? Donation bucket?

Reps can send reminder messages in WhatsApp groups about buying raffle tickets. Ideally with photos of prizes. Can communicate via FB and Dojo too.

1<sup>st</sup> Dec – Non-Uniform Day. Wear a Christmas jumper in return for a raffle prize for a hamper, or a toy to donate.

**Christmas:** Helen overseeing initiatives.

**Toy bank:** Philippa organising a toy bank for families needing some help for Christmas. Bring in/donate a toy in good condition on 1<sup>st</sup> Dec – quarantined for 72 hours then leave somewhere accessible for families in need. Anything left over will be donated to worthwhile local community initiatives.

**Grotto:** The group discussed various ideas for a grotto, from virtual (Zoom) to letters to and from Santa, to photos outside school with Santa. With enough other plans for Christmas going ahead, and the uncertainty around Covid restrictions making planning tricky, the decision was made NOT to have a grotto this year – with thanks to Liz for being willing to do it.

**Classroom decorations:** School is asking for parents to help supply decorations to bring some Christmas cheer to classrooms for 1<sup>st</sup> week of Dec.

**Craft bags:** Katharine: idea of bringing the traditional St A's Christmas Fair craft room home with you.

So far, Helen/Katharine/Sophie/Liz have signed up to help and have a planning meeting. May need more people for the cutting of card etc. Don't need to be creative.

Suggesting recruiting volunteers from the community to help prepare the bags – grandparents, knitting groups etc.

Donation to be requested for the bags. Will be decided when they've agreed what they can make.

**Charity donation from Christmas fundraising:** Katie is involved with a charity called “Unseen” which helps survivors of trafficking. Assists with safe houses and has an anti-slavery partnership with police.

The group approved a charitable donation of £100 to *Unseen* from the Christmas fundraising pot.

## 6) 2021 Ideas -

Jill and Liz are stepping down as Chair and Vice Chair at Christmas, but there are various fundraising ideas for next year already floated for 2021, depending on what’s permitted next year. Potential Summer Fair, Film Night etc if we’re allowed events in person. Virtual Curry & Quiz too.

The group will keep thinking and discuss again in next meeting.

## 7) Communications/External:

Vikki:

**Easyfundraising** – extra 4 people signed up, so now £2349 raised and 77 supporters, of which 51 have raised something via Easyfundraising.

**Amazon Smile** – recently signed up, now 27 people supporting, 256 purchases. We get paid quarterly, nothing yet. Should be good for fundraising with Christmas purchases. Vikki will promote via FB & Twitter.

**Facebook:** 126 members (increase of 3) Zoom details for the SASA meeting were put on St A Facebook page.

**Twitter:** 58 follows (increase of 5)

**Class Dojo:** we now have permission to send out limited comms via Class Dojo. Jo Holmes to approve.

## 8) AOB

School Streets -update from Katharine.

The school has applied to have a school street partial closure.

Jason confirmed that they’re trialing first with another school and council has slowed down due to Covid, so no movement yet, but something will happen.

Traffic neighbourhood – waiting to hear if govt is going to give funding to the council.

Katharine confirmed link with Friends of Quarry too, who are very active and consulting on possible traffic gates and diagonal crossing between Margaret Road and Quarry Hollow to allow safe passage for children. Will benefit Quarry school too.

Jill reminded that if anyone is interested in stepping up to be Chair after she leaves at Christmas, to let her know. The role can be adapted to suit the person.

The group gave their thanks to Jill for doing such a fantastic job as Chair for the past 2 years.

Thanks so much to Liz too for being such a fab Vice. They'll both be very much missed, and we're sorry to not be able to all meet in person to celebrate their achievements.

## 9) Next Meeting

TBC